

DEAN OF SCIENCE/MATH

In addition to the general duties and responsibilities of the Academic Deans, the Dean of Science/Math shall:

1. Conduct student follow-ups appropriate to the division.
2. Assist in maintaining articulation agreements with other academic institutions.
3. Coordinate activities of advisory committees, recommend members to the Dean of Instruction for appointments, determine topics of discussion and develop meeting agendas.
4. Maintain a liaison between area high schools and four-year college counterparts.
5. Coordinate the Social Work Work Experience activities.
6. Serve as the chemical hygiene officer if qualified. If not qualified, recommend a qualified individual to serve as the chemical hygiene officer.
7. Coordinate laboratory safety planning in conjunction with faculty and the chemical hygiene officer.
8. Conduct laboratory safety inspections in conjunction with faculty and the chemical hygiene officer.